



2019 Arts & Crafts Exhibition

August 3-4, 2019

Dear Friends of Fiesta Arts & Crafts Show,

On behalf of the Old Spanish Days Board of Directors, I would like to take this opportunity to invite you to participate in the 63rd Annual Arts & Crafts Exhibition held August 3-4, 2019. This is a featured element of the internationally acclaimed Old Spanish Days celebration, held only once a year, culminating the weeklong festivities of Old Spanish Days Fiesta in Santa Barbara.

This unique exhibition has historically provided pleasure for the thousands of Fiesta Visitors and also offers an opportunity for participating artists from a variety of areas to market their custom handcrafted wares. This event occurs along the beautiful palm-lined Cabrillo Blvd., beginning west of the Dolphin Fountain at the historical Santa Barbara Wharf and extending due west along Cabrillo Blvd. to the Castillo St. intersection.

In keeping with Arts & Crafts format, the exhibitor must handcraft all work, with the exception of a local T-shirt (silkscreen) artist. Any handmade items from other countries or commercial companies will not be accepted under any circumstances. There is no commission involved. Sales are not guaranteed.

Date & Time

Saturday, August 3rd, 10:00am – 6:00pm

Sunday, August 4th, 10:00 am – 5:00pm

Display Space

- Sea wall spaces are \$215.00 each for an 8' deep X 12' wide space. **This is strictly enforced by the City.**
- All canopies or display cases will have to be contained within the above mentioned dimensions (8'X12') – no exceptions. Your 10x10 canopy will be accepted, but two feet will be behind the sea wall, making it 8' deep.
- All space reservations are for two days – if you do not return on the second day, you will not get a refund for half of the fee, please do not ask.

Payments

- Check, money order, and Visa/MC are accepted. Make checks payable to *Old Spanish Days*.
- Checks that are returned for non-sufficient funds will automatically eliminate you from eligibility to exhibit in the show. Additionally, there is a \$35 charge for all returned checks.

Please note: Sales are not guaranteed and therefore, **ENTRY FEES ARE NON-REFUNDABLE. NO EXCEPTIONS!**

Entry Forms/Applications

- Must be accompanied by photos of items that are to be exhibited. Photos of your display booth and workshop are helpful. (Applications will not be accepted without photos). **Incomplete applications will be returned upon receipt.**
- Proof of insurance and a City of Santa Barbara Special Event Vendor's Permit are required. (Applications will not be accepted without proof of insurance). **Incomplete applications will be returned upon receipt.**
- Entries close when category is filled; but no later than July 13, 2019.

Parking

The City of Santa Barbara's Traffic control agencies have requested we do not use curb spaces or zones marked in red. Your cooperation in this matter is greatly appreciated. This will also give the optimum view of your exhibits to people driving by and could be a contributing factor to your sales. It is important we follow these rules; otherwise you will be ticketed, and/or towed.

Please enclose a STAMPED, self addressed (#10) envelope with your application, photographs and fee to:

Marge Romero

Arts & Crafts Show

P.O. Box 21557

Santa Barbara, CA 93121-1557

805-964-4502 or fax 805-962-9943

Artsandcrafts@sbfiesta.org



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Rules for Artisans

1. Artists and Craftsmen must display their own work to be eligible to participate in the show. Commercial/Imported products are not acceptable. Please help us make this a better show by abiding by the rules.
2. Entry Fees is \$215.00 per space on Sea Wall only. Fee must be enclosed with the entry form. Entries will close when spaces are full, but no later than July 13th, 2019. After the July 13th deadline, only Credit Card payment will be accepted.
3. Numbers will be assigned to exhibitor spaces. We request that you cooperate and not try to use a portion of your neighbor's space. If you desire a space next to your friend, both entries and fees must be sent in together. We will try to accommodate all requests, but cannot guarantee the same space(s) you had before. We cannot hold spaces.
4. Sea Wall spaces will be 8' deep by 12' wide. Your 10x10 canopies will be accepted (2' will be behind the sea wall). Space numbers are placed in front of the area that it assigns just at the bottom of the Sea Wall. When facing the ocean, the spaces are to the right of the numbers.
5. On the spot demonstrations of your artwork and methods are encouraged in the show, also photos of your workshops, or processing of your product. No staged photos PLEASE! This must be your own work.
6. Show hours are 10am-6pm on Saturday and 10am-5pm on Sunday. You may set up your exhibit anytime after 6:00am. **BE SURE TO UNLOAD YOUR ITEMS AND BE OUT OF THE NO PARKING AREA BY 8:00AM.** Police will be on duty to monitor this process.
7. Leaving early from the show is inconsiderate of your fellow vendors and Old Spanish Days. Doing so will jeopardize your further participation in the show.
8. Exhibits must be in good taste and in keeping with the shows requirements. Failure to do so will remove you from show. All Commercial/Imported items will also be removed from the show!!! **T-SHIRTS and jewelry exhibits will be limited and must be your own work.**
9. **Exhibitors must have Resale Permits and Proof of Insurance. Proof of Insurance can be purchased from Old Spanish Days for the 2 days. One Day Vendor License for 2 days also required. You will not be allowed to exhibit if you do not have insurance coverage, or license. Cost for insurance for 2 days if purchased from OSD is \$60.00 and City permits for 2-day event is \$ 20.00. Total amount for both \$80.00**
10. Exhibitors must provide their own booth and display equipment. We will provide Security to leave exhibit booths up overnight, but merchandise cannot be left on site. OSD is not responsible for theft or damage to merchandise. Exhibitors will **NOT be permitted to bring pets or children to the show.** Service dogs acceptable with prior notification.
11. Photos will be mailed back to you upon request, along with your space number in **the self addressed stamped envelope that you must provide. Photos must be in color. (Computer prints are ok).**
12. **Old Spanish Days Arts and Crafts Show Committee will manage the show in its entirety. OSD reserves the right to remove any merchandise or vendor that fails to comply with the show rules. Decisions put forth by OSD are to protect the organization and its tax exempt status.**



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Entry Form

Please print or type all information:

BUSINESS NAME: _____

NAME: _____ PHONE: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

EMAIL: _____

CA STATE BOARD OF EQUALIZATION LICENSE NUMBER: _____

1. Have you previously participated in Old Spanish Days Arts & Crafts Exhibition? YES ___ NO ___

2. If yes, when? _____
(Please provide annual dates)

3. On a separate sheet include participation history; past and present shows, including Old Spanish Days.

4. The craft or art I am exhibiting: (Please check one)

- | | | | |
|------------------------------------|------------------------------------|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> Ceramics | <input type="checkbox"/> Dough Art | <input type="checkbox"/> Drawing | <input type="checkbox"/> Glasswork |
| <input type="checkbox"/> Jewelry | <input type="checkbox"/> Mosaics | <input type="checkbox"/> Leather | <input type="checkbox"/> Lapidary/Gem |
| <input type="checkbox"/> Paintings | <input type="checkbox"/> Pottery | <input type="checkbox"/> Sculpture | <input type="checkbox"/> Photography |
| <input type="checkbox"/> Textiles | <input type="checkbox"/> Woodwork | <input type="checkbox"/> Tole Paint | <input type="checkbox"/> Other |

5. Briefly describe your entry: _____

Registration Fee: **\$215.00** per space, Check, Money Orders and VISA/MC are accepted. No checks allowed after July 13, 2019, only Credit Card payments will be accepted. Checks can be made out to: Old Spanish Days. Please include payment of \$60.00 for insurance, if purchasing from OSD. City of S.B. Special event vendor application fee 2 day \$20.00. **These fees may all be on one check or credit card for a total of \$295.00.**

Important Notice: Spaces: Canopies, booth set-up is not to exceed 8' deep by 12' wide. 10x10 canopies are ok. See rule 4 of Rules for Artisans. If you would like to request the same space as last year, you must send a complete application and payment immediately in order for the request to be considered. Photos will be returned with your space # and map upon acceptance of your application. Please make sure you have included all information, and a self-addressed stamped envelope with your entry.

Enclosed is my payment for: \$ _____

Exhibitor Signature: _____ Date: _____

Please enclose a self addressed stamped envelope with your entry.



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Insurance Requirement

Every vendor at Old Spanish Days Fiesta is required to have liability insurance that covers themselves and names Old Spanish Days in Santa Barbara and the City of Santa Barbara as *Additional Insureds*. This policy should have a \$1,000,000 per occurrence and \$2,000,000 general aggregate including Products and Completed operations. Policies must be written on an “occurrence” basis and not on a “claims made” policy.

You must provide 2 forms: **A Certificate of Insurance and an Additional Insured Endorsement**. Both forms should name “**Old Spanish Days in Santa Barbara Inc., its officers, employees and agents and the City of Santa Barbara, its officers, employees and agents**” as additional insureds. The address for Old Spanish Days is P.O. Box 21557, Santa Barbara, CA 93121-1557. The address for the City of Santa Barbara is P.O. Box 1990, Santa Barbara, CA 93102-1990.

We encourage you to utilize your own resources for obtaining the required liability policy from your own insurance agent. However, you can purchase coverage under our insurance program for \$60.

Insurance:

- Own insurance**, I will procure my own insurance and will submit a *Certificate of Insurance* to Old Spanish Days along with this application (***strict deadline is July 1, 2019***)
- OSD insurance**, I wish to purchase a policy through Old Spanish Day’s insurance carrier for **\$60.00**. (***strict deadline is July 1, 2019***)

I understand these terms and agree to abide by the above: x

City of Santa Barbara

One Day/Special Event Vendor's Permit

The City of Santa Barbara is now imposing a One Day/Special Event Vendor Permit Fee of \$10 per day. Attached is the one page application form. Please fill it out and return it with your OSD Application so that we can turn them in as a group to the City.

- **Non-profit** organizations do not need to pay the fee for their booth. They do, however, need to fill out the one-page application and return it with a copy of the organization's 501(c)3 letter proving they are a non-profit.
- **Businesses/Vendors with a current City of Santa Barbara Business License** do not need to pay this fee. Please fill out the one page application. In the light green box at the bottom of the page under "License Fee" be sure to enter the current City of SB business license number and expiration date.
- **All other vendors** must fill out and return the application along with the \$20 fee (\$10 per day) to receive a One Day/Special Event Vendor Permit. The City has asked that we write them one large check for all of the Vendor Permits so **please write the check out to Old Spanish Days** or **include it with your booth fee payment.**

On Saturday, August 3rd, the first day of the Arts & Crafts Show, we will come around and hand out the City of Santa Barbara One Day/Special Event Vendor Permits to be kept in your booth for the weekend. The City would like the Permits to be easily accessible upon request for the duration of the Arts & Crafts Show.

If you have questions about the application, please contact City of Santa Barbara Business Tax Office (805) 564-5346.



CITY OF SANTA BARBARA

Finance
Cashier:
(5.04.540)
Use Tran Code
430

APPLICATION for SPECIAL EVENT or ONE DAY VENDOR'S LICENSE

Business Name: _____

Address (as shown on State Board of Equalization Seller's Permit or Santa Barbara County Health Permit):

Business Owner's Name: _____ Business Phone Number: _____

Federal Tax Identification Number: _____ State Board of Equalization Seller's Permit Number: _____

Name, Title or Description of Event:
Fiesta Arts & Crafts Show

Location:
Oceanside of Cabrillo Blvd, Between Stearn's Wharf and the Harbor

Date(s) and Time of Event:
August 3rd from 10am to 6pm and August 4th from 10am to 5pm

Type or Description of Product to be Sold or Service Offered:

I hereby certify, under penalty of perjury, the information reported on this form is true and complete, to the best of my knowledge.

Applicant Signature

Date

License Fee:

Number of days license is requested 2 multiplied by \$10.00 equals amount owed _____
(Please remit this amount)

or

enter current City of Santa Barbara business license number and expiration date _____

or

attach a copy of IRS or State Franchise Tax Board documentation certifying non-profit status.

Make check payable to "Old Spanish Days"

***Mail this completed form and payment, if applicable in with your OSD Application.
OSD will turn the applications in as a group & write one check to
City of Santa Barbara for ALL Vendor Licenses.***